

Netherlands Association for the Study of Obesity (NASO)

NASO – **General Data Protection Regulation (GDPR)**.

Version 1 by Eva Corpeleijn, agreed to by the General Assembly at the 18th of April 2018.

How does NASO deal with personal data?

Secretary:

- sends emails to all members, with the email addresses of the members in BCC

- receives emails from members with personal data who want to become a member, which are stored in the email account that is protected by a password with the level of protection for an academic hospital (UMCG)

- processes the data for membership in an xls sheet, which is stored on the account of the secretary (not on home computer), protected with a password with the level of protection for an academic hospital (UMCG)

- shares this information with the treasurer as far as necessary to check for membership payments

- shares this information with another NASO member or student assistant to the extent necessary to check and update the contact details

- shares the email addresses with the EASO to register NASO members as an EASO member.

- no mailing lists are issued for requests for distribution of news from members or other organizations. The news message is forwarded by the secretary.

Treasurer:

- Has names, affiliations and email addresses of part of the members.

- Member file is in a personal cloud (Synology, with personal password).

Questions that are raised:

1. with regard to the member file in xls that is shared over email: do we need to encrypt this or is a password enough? Answer: a password is enough.
2. we need to explain to our members what happens to their data: is it enough to put this information on the website or do we need to inform our members personally? Answer: sending everyone an email and then informing through the website in a disclaimer is enough.
3. What data that is collected is really useful? See Table 1 next page.

Answer: it is agreed to keep all the information in Table 1.

<i>Table 1. Personal data that is collected by NASO on behalf of membership registration</i>
Proposal to keep
Membership from (dd-mm-jjjj)
Signed out at (dd-mm-jjjj)
type of member (member, 'friend', student member)
clinician yes/no
Dietician yes/no
PhD student yes/no
Master student yes/no
gender
First name
Family name
Institution
Department
City
E-mail work
E-mail Private*
Position
Affinity to link with obesity

* Private E-mail is extremely useful when people change position but forget to inform us.